Walmart Associate Scholarship
Frequently Asked Questions

The Walmart Associate Scholarship is available to associates (employees) participating in Walmart’s Lifelong Learning Program through American Public University (APU) and for associates pursuing a postsecondary education at an institution of higher education that is located in the U.S. and is accredited and listed on the official website of the U.S. Department of Education (http://ope.ed.gov/accreditation/Search.aspx). Regardless of whether an associate is enrolled in APU or another accredited educational institution, eligibility requirements and maximum annual award amounts are the same for all educational institutions.

Who was the Walmart Associate Scholarship Program created for?
This scholarship program was created to assist associates participating in the Walmart Lifelong Learning Program and enrolling at American Public University AND for associates (employees) attending all other accredited institutions of postsecondary education.

Who is eligible to apply?
Associates must meet all of the following criteria:
- Must be a U.S. Citizen or Permanent Legal Resident of the United States.
- Must be employed part-time or full-time with any division of Walmart for at least six consecutive months prior to the application due date for the award period in which the associate is applying (see chart below).
- Must have graduated high school/home school or obtained a GED or be a graduating high school senior who intends to enroll in a college or university upon graduation.
- If applying as a graduating high school senior, must wait to apply until you are within 6 months of starting your college courses.
- Must have financial need and be able to demonstrate the need with required documents. (Note: Associates with other funds that pay entirely for tuition, books, fees, and on-campus room and board are not eligible.)

If I’ve received a Walmart Associate Scholarship, am I eligible to receive another?
Eligible associates may receive scholarship support for an unlimited number of degrees or certificates, but may only receive one Walmart Associate Scholarship per degree or certificate sought. Once scholars have completed the degree or certificate program for which they were awarded the scholarship, they must go through the application process again and compete for a new scholarship to apply scholarship money to a new degree or certificate plan.

Where can I find the Walmart Associate Scholarship guidelines?
The guidelines are available at www.walmartfoundation.org/scholarships or on the WIRE: Me@Walmart > Walmart Foundation > Scholarship Programs.

How many times a year can an associate apply for a Walmart Associate Scholarship?
Associates can apply during each of the 4 award periods during a single Walmart Fiscal Year (Feb. 1–Jan. 31) or until a scholarship is awarded. Only one scholarship can be awarded for each degree or certificate sought.

I’m a new associate. When am I eligible to apply?
You must be employed as a part-time or full-time associate for a minimum of six consecutive months prior to the applicable application deadline.

When are the application submission deadlines?
Please refer to the table below:

<table>
<thead>
<tr>
<th>Application Launch Date</th>
<th>Application Due Date (5 p.m., Central time)</th>
<th>Scholarship Award Notification Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 1, 2015</td>
<td>September 3, 2015</td>
<td>October 15, 2015</td>
</tr>
<tr>
<td>February 1, 2016</td>
<td>March 1, 2016</td>
<td>April 15, 2016</td>
</tr>
<tr>
<td>May 1, 2016</td>
<td>June 1, 2016</td>
<td>July 15, 2016</td>
</tr>
</tbody>
</table>
How much is the Walmart Associate Scholarship award?
There are different award amounts for each type of educational institution. Please refer to the chart below:

<table>
<thead>
<tr>
<th>American Public University (APU)</th>
<th>Two-Year Institution (Community College/Certificate Program)</th>
<th>Four-Year Institution/Graduate Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>3-6 credit hours = $500</td>
<td>3-6 credit hours = $500</td>
<td>3-6 credit hours = $750</td>
</tr>
<tr>
<td>7-11 credit hours = $750</td>
<td>7-11 credit hours = $750</td>
<td>7-11 credit hours = $1,125</td>
</tr>
<tr>
<td>12+ credit hours = $1,000</td>
<td>12+ credit hours = $1,000</td>
<td>12+ credit hours = $1,500</td>
</tr>
</tbody>
</table>

Are there funding limits for how much a Walmart Associate Scholarship recipient can receive per fiscal year?
Yes. Please refer to the bullets below:
- **Certificate Program (undergraduate or graduate):** Up to $1,500 within a single Walmart Fiscal Year
- **Associate’s Degree:** Up to $2,000 within a single Walmart Fiscal Year
- **Bachelor’s Degree:** Up to $3,000 within a single Walmart Fiscal Year
- **Graduate Degree:** Up to $2,000 within a single Walmart Fiscal Year

Can I renew a Walmart Associate Scholarship?
Yes, to remain eligible for the Walmart Associate Scholarship associate scholars must renew their scholarship at least 2 times during each fiscal year. Scholars can continue to renew until the degree or certificate is awarded, the funding limit has been reached, or the six-year time limit has lapsed, whichever comes first.

How many times can I renew my Walmart Associate Scholarship?
The maximum award amount for the Walmart Associate Scholarship is $16,000 over a period of 6 years. Associate scholars may receive only one Walmart Associate Scholarship per degree or certificate sought and may not be in receipt of two awards simultaneously. If a scholar changes their degree type, completes the degree/certificate, reaches the overall maximum funding limit, or reaches the six-year time limit (whichever comes first), they are no longer eligible to renew the scholarship and must reapply for a new award. Eligible associates may apply for scholarship support for an unlimited number of certificates or degrees in succession. Once any of those conditions is met, the scholarship is considered finished.

How do I know when to renew?
- The renewal portal will remain open and available all year providing scholars the opportunity to request funds in alignment with their academic schedules, up to the yearly funding cap for their chosen degree or certificate program.
- Renewal reminders will be emailed to students twice a year.

How do I know if I am eligible to renew my Walmart Associate Scholarship?
To be eligible to renew, scholars must:
- Provide a current transcript or grade report that shows a term GPA of 2.0 or higher from your most recently funded semester/term(s).
- Provide proof of registration for at least 3 additional credit hours in an upcoming semester/term

To remain eligible to renew, scholars must:
- Beginning with the first full Walmart Fiscal Year (Feb. 1–Jan. 31) after being awarded, scholars must renew their scholarship at least 2 times during each fiscal year. Scholars can continue to renew until the degree or certificate is awarded, the funding limit has been reached, or the six-year time limit has lapsed, whichever comes first.

How are the Walmart Associate Scholarship recipients selected?
- Associates with complete applications and meeting all eligibility criteria will be considered for selection.
- Associate must be employed at the time of award.
- An independent selection committee will evaluate the applications and select the winners. All decisions of the selection committee are final and are not subject to appeal.
- The committee will consider:
  - Financial need
  - Community involvement
What does the Foundation consider a complete application?
A complete application consists of:
- An application, including an uploaded copy of the appropriate federal income tax return, submitted in the online system by 5 p.m., Central time, on the appropriate due date (see chart above)

How do I apply for a new application?
First, create an account by going to https://walmart.scholarsapply.org/associate and clicking the Register Now! button. After you submit the required information, you will receive an email with instructions on how to confirm your new account. You can then use the User Name and Password you selected to log in and start an application.

While creating my registration account, I was told that the account already exists. I have never tried to log in before; how can that be?
During registration you must select a unique User Name – something that no one else in the system has ever used before. If you complete a registration and immediately receive a message that the account cannot be created because it already exists, it is likely that you have tried to register with a User Name that is already in use by another associate. You will have to try something different for the User Name. Be sure to write down what you have tried, prior to clicking Submit. Keep track of the User Name that works successfully, and save it until after the scholarship deadline has passed. Once you have registered successfully, a confirmation email will be sent to you to help you remember your User Name.

How do I reset my User Name or Password?
- **User Name:** Your User Name cannot be changed. If you forget your User Name or would like to reset your Password, go to the login page and click the Log in / Password Help button, and then follow the online instructions.

I am locked out of my account. What do I do now?
If you try too many times to log in with a wrong User Name or password, you will receive a message that your account is disabled. If this happens, please Contact Us online (https://walmart.scholarsapply.org/associate/contact.php)

Do I have to finish my application all at once, or can I save it and come back later?
You will be able to return to the application to update and edit as frequently as desired. After you have submitted the application, or after the appropriate award period deadline, the application will no longer be available.

To return to your application:
- Return to the Walmart Associate Scholarship application site: https://walmart.scholarsapply.org/associate
- Go to Step 4 and click the Complete the Application button.
- Enter your User name and Password to log in.
- Click on each tab and make changes to the necessary section(s).
- To save your updates, click the Save button and then log out.

How do I properly log out?
When you are ready to log out, be sure you have saved any updates that you were working on. Log out using the Logout tab in the left navigation menu.

How do I know that my application has been properly submitted?
When you submit your application, you will see a message stating that you have successfully submitted your Walmart Associate Scholarship application; in addition, you will receive a confirmation email once your application is successfully submitted.

What happens after the scholarship deadline?
Final notifications will be emailed to all applicants by the appropriate Scholarship Award Notification Date (see chart above).
What are my responsibilities as a recipient?

- The recipient must be employed with a division of Walmart at the time of their award is announced.
- The recipient must be actively enrolled in at least three college credit hours within six months of the scholarship award date at a postsecondary institution of higher education that is located in the U.S. and is accredited and listed on the official website of the U.S. Department of Education (http://ope.ed.gov/accreditation/Search.aspx). Scholarships cannot be applied to educational expenses at military academies.
- The recipient must submit the online Scholarship Acceptance Agreement by the deadline stated.
- Prior to the first award being released, the recipient must submit their course schedule showing their courses as well as course hours for which they are seeking funding.
- Beginning with the first full Walmart Fiscal Year (Feb. 1–Jan. 31) after being awarded, recipients must renew their scholarship at least 2 times during each fiscal year. Scholars can continue to renew until the degree or certificate is awarded, the funding limit has been reached, or the six-year time limit has lapsed, whichever comes first.
- All school transfers are subject to accreditation approval.
- Immediately upon completion of each term or change, recipients must send to Scholarship America grade transcripts and any contact information or school changes that affect the payment.
- The online renewal form must be submitted and class schedule must be received before the renewal funds will be released.
- Maintain an active email address that is able to receive communication from Scholarship America
- Inform Scholarship America of any email address changes, as this is how renewal information will be communicated.

How and when are checks issued?

- Checks are issued by Scholarship America®
- Checks are made payable to and mailed directly to the accredited college or university last designated by the student.
- Checks will be issued when the recipient submits the online Scholarship Acceptance Agreement (for new scholars) or the online Scholarship Renewal Agreement (for renewing scholars). Renewing scholars must also provide a transcript for their most recently funded term and proof of registration for an upcoming term.
- Renewal is based on verification that the student has met all eligibility requirements for renewal.
- Renewal notices will be emailed to students twice a year. The renewal portal will remain open and available all year providing scholars the opportunity to request funds in alignment with their academic schedules up to the yearly cap on funding for their chosen degree program.
- It is the recipient’s responsibility to notify Scholarship America should the check not arrive at the institution within 30 days of the issue date.

Are scholarships taxable?

Tax laws vary by country. In the United States, scholarship funds used exclusively for the payment of tuition or textbooks are normally not taxable. The scholarship recipient is responsible for taxes, if any, that may be assessed against your scholarship award. We recommend consulting your tax advisor for more guidance.

Program Administration

This scholarship program is administered by Scholarship Management Services®, a division of Scholarship America®. Scholarship Management Services is the nation’s largest designer and manager of scholarship and tuition reimbursement programs for corporations, foundations, associations and individuals. Selection of recipients is made by Scholarship Management Services.

Contact Information for Additional Questions
Contact Us online (https://walmart.scholarsapply.org/associate/contact.php)
Phone: 877-333-0284